

GOVERNMENT OF TELANGANA  
MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT(UBS)DEPARTMENT

Memo No. 3561/UBS/2016

Date: 16.04.2016

Sub:- SBM – Protocol to be followed for declaration of cities / wards as Open Defecation Free (ODF) – Reg.

Ref:- D.O. No. Z-11021/04/2016-SBM-II Dt. 16.03.2016 from Sri Praveen Prakash, IAS, Joint Secretary & Mission Director(SBM), MoUD, Gol.

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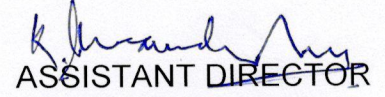
A copy of the reference cited is sent here with.

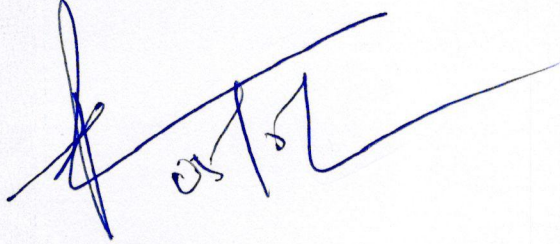
The Commissioner & Director of Municipal Administration and Mission Director, Swachh Bharath Mission is requested to take necessary action in the matter, urgently.

L. SHARMAN  
JOINT SECRETARY TO GOVERNMENT

To  
✓ The Commissioner & Director of Municipal Administration, Telangana, Hyd(we)  
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//FORWARDED: BY ORDER//

  
ASSISTANT DIRECTOR





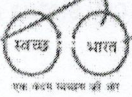
UBS

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**PRAVEEN PRAKASH, IAS**  
Joint Secretary & Mission Director (SBM)  
GOVERNMENT OF INDIA  
MINISTRY OF URBAN DEVELOPMENT



सत्यमेव जयते



एक कदम स्वच्छता की ओर

प्रवीण प्रकाश, आई.ए.एस.

GJ

संयुक्त सचिव एवं मिशन निदेशक (एस.बी.एम.)

No:

3561 भारत सरकार  
राष्ट्रीय स्वच्छता मंत्रालय

Date:

1 MAR 2016

Section:

16th March, 2016

Signature:

D.O No. Z-11021/04/2016-SBM-II

Dear Sir/Madam,

**Subject: Protocol to be followed for declaration of cities/ wards as Open Defecation Free (ODF)**

As you are aware, Government of India is implementing the 'Swachh Bharat Mission' (SBM) with the goal of achieving a Clean India by 2<sup>nd</sup> October, 2019. The success of this to a large extent depends on the 4041 cities in India, and wards therein, achieving the status of being Open Defecation Free (ODF).

2. Following detailed deliberations, a definition for declaring a city/ward as ODF has been issued by the SBM, vide letter of even number dated 2<sup>nd</sup> March 2016. A copy of the same is enclosed, and the definition is reproduced hereunder:

*"A city/ward is notified as ODF city/ward if, at any point of the day, not a single person is found defecating in the open"*

3. Additionally, necessary conditions that are to be achieved before declaring the city/ ward as ODF have also been conveyed vide the aforementioned letter.

4. There is felt a need for a protocol to be adopted in order to declare a city/ward as ODF, so that there is uniformity in implementation of the above definition. It has therefore been decided to utilize the following protocol for declaring a particular city/ward as ODF.

a) All conditions as laid out for ODF city/ward, as outlined in para 2 of the DO letter of even number dated 2<sup>nd</sup> March 2016, have been met by the city/ward.

b) A declaration has been obtained from all wards of a city; without exception, declaring respective wards as ODF. All wards of a city may make this self-declaration and submit to city municipal administration as per due process. The following sub-declarations are to be obtained by the ward in order to facilitate the above self-declaration:

- Every school in a ward provides self-declaration that all students enrolled in it have access to, and are routinely using toilets at home and at school.
- Every self-help group active in a ward gives a declaration that all residents of that ward have access to, and are routinely using, toilets at home.

c) Once all the above declarations have been obtained by the respective city municipal administration, from all wards, the city municipal administration may thereafter pass a preliminary resolution declaring the city to be Open Defecation Free, a suitable public announcement may be made for the same as well.

d) Following such resolution, public objections/feedback may be invited, with a fifteen day timeline. If no substantial objections are received at the end of this time, a final resolution is adopted by the city municipal administration and the same is communicated to respective state governments.



CO/ C-S.  
Secy / Secy  
M.A.&U.P. Dept.



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GDWA
- e) On receipt of the said communication, the state government may ensure that the claim of the city is verified through an appropriate third party verification process (in a time bound process) before formally according the city status of being ODF.

With regards,

Yours sincerely,



(Praveen Prakash)

To,

Chief Secretaries of all states

Copy to:

- 1 Municipal Commissioners of 75 cities
- 2 Mission Directors of all states
- 3 Secretary/ Principal Secretary, Urban Development, of all States
- 4 Deputy Secretaries (SBM-U)
- 5 CPHEEO
- 6 Section
- 7 SBM-U Website